

HAMMITT SCHOOL MEDICATION POLICY



The nurse at Hammitt School administers the medications prescribed to be taken during school hours. On rare occasions when a nurse is not available, medication will be administered by a supervisor or trained staff member. The medications will be given within 60 minutes before or after the prescribed time or the parent/guardian will be notified. The student will identify that per the medication label that the medication is in fact their medication before administration of the medication by either the nurse or other trained staff. If a student is not able to confirm a second adult will verify identification before administration.

All prescribed medications and over the counter medications require a written doctor's order **AND** written parent/guardian consent. The consent forms are available from the nurses or the family advocates/counselors. If you have a scheduled doctor's appointment and you anticipate a medication change, please take a blank form with you. All medication consent forms need to be updated annually.

It is extremely important that the students receive their prescribed medication consistently for medical and educational reasons. It is the parent/guardian's responsibility to monitor when medication has been sent to school and when it will run out. The nurses will help with this process by sending home the empty prescription bottle to be refilled when there are 3-5 doses left at school; this will serve as a reminder to you. The empty medication bottle will be sent home in an envelope. Please return the medication in the same envelope and make sure that it is sealed, so that we can determine if the envelope has been tampered with. When you obtain a refill of medication for your child we recommend that you count the number of school days for that month and send in a one-month supply.

All prescription medication brought to school must be in the ORIGINAL container, labeled by the pharmacist with correct instructions for administering the medication.

Non-prescription medication should also be sent in the original container. Medications may be brought in the child's possession during the transport to school in a sealed envelope. Please notify your student's counselor or family advocate on the day that you are sending medication to school with your student. This will signal staff to watch for the medication and help ensure that it is promptly delivered to an adult.

On occasion, as needed, the school nurse may administer or apply these over-the-counter products to your child: personal hygiene products, skin moisturizer, mouthwash, sunscreen, insect repellent, anti-itch cream, medicated or antibiotic ointment, antiseptic wash, lice cap, eye drops or cough drops.

****Please keep the nurse and family advocates/counselors informed of any allergies or changes in medication at home****

When will a child be sent home?

- Fever of 100.4 degrees F or higher
- Rash of unknown cause and/or is contagious
- Suspected contagious illness
- Any episodes of vomiting or diarrhea within 24 hours
- Live head lice infestation



What is our policy for returning to school after illness?

- Fever free for 24 hours **without** use of fever-reducing medication (Fever reducing medications contain: acetaminophen (Tylenol), ibuprofen (Advil, Motrin), aspirin or naproxen)
- Contagious person must be on antibiotics for 24 hours prior to returning (example: pink eye)
- Rashes require a physician's note stating the rash is not contagious prior to return
- Live lice must be treated and student must be determined to be free of active infestation by nurse or building administrator
- No vomiting/diarrhea within 24 hour period unless otherwise cleared for return by the nurse or building administrator.

Feel free to contact your school nurses with any questions:
Jennifer Nank LPN, 309-557-1042, Hammitt Oglesby Campus
Elena McMillin LPN, 309-451-7274, Hammitt Willow Campus

HEALTH SCREENINGS

Vision and Hearing:

Vision and Hearing Screenings are performed annually on all students at Hammitt School. If a student wears glasses, they must be brought to the vision screening. If a child fails a Vision or Hearing Screening, the school nurse will contact the child's parent or guardian.

Dental:

A dental exam is required by the State of Illinois for students in K, 2nd, 6th, 9th grades.

The nurse at Hammitt School may contract with a dentist to come to Hammitt School annually. This dental company will offer a free dental screening to all students that return with a signed consent form from the parent.



HEAD LICE

The school will observe recommendations of the Illinois Department of Public Health regarding head lice. The Illinois Department of Public Health requires schools to take the following steps:

1. The family is required to notify the school nurse if they suspect their child has head lice.
2. A student who has live head lice will be sent home following notification of the family.
3. The school will provide written instructions to the family regarding appropriate treatment for the infestation.
4. A student excluded because of head lice will be permitted to return to school following treatment and determination that they are free from an active infestation.
5. The nurse will examine the student before returning to the classroom.

ILLNESS & ABSENCES

Common Symptoms or Illnesses

Symptom	Keep your child home if...
Fever	They have had a fever over 100.4 degrees. <u>A child must be fever free for 24 hours before returning to school.</u>
Stomach Ache	They have had vomiting or diarrhea within the past 24 hours.
Sneezing or Runny Nose	Your child has a severe cold which causes persistent sneezing or runny nose and your child feels tired or ill.
Sore Throat	They have tender or swollen glands and a fever of 100.4 degrees or higher
Cough	They cough frequently, cough up phlegm, or the cough sounds like a bark <i>OR</i> The cough is accompanied by a sore throat or wheezing
Ear Ache	The pain is constant or severe. This is a sign of otitis media- a middle ear infection.
Rash	They have a rash with a fever or behavior changes. <u>Your child will need to remain home until a physician has determined that the rash is not contagious.</u>

COVID PROTOCOL: The school will follow IDPH and ISBE guidelines for COVID-19.

Sick children do not benefit by attending school. They are unable to concentrate on their studies due to feeling sick and tired. They are

